

Riverdale Middle School Request to Retest

If you wish to retake a test, you must fill out this form, complete and attach the required work, and get this form signed by your parent/guardian. You may retest on any test* in which you earn a 74 or below. The teacher may choose to allow quiz retakes at his or her discretion. You have **5 school days** from the date the original test **was returned to you** to retake/schedule to retake your test.

*Essays/projects are not eligible for retest option.

Name: _____ Date: _____ Period: _____

Test you would like to retake: _____

Concepts covered on test: _____

Date original test was returned: _____ Original test score: _____

The average of these 2 grades will be recorded in the gradebook.

REFLECT

Explain your low test score. _____

PREPARE

List 3 Things you have done to prepare yourself for the retest:

1. _____
2. _____
3. _____

Things to attach: *(please use a paperclip)*

- All homework and classwork for the chapter
- All notes for the chapter
- Proof of the activities you completed to prepare for the retest

COMMIT

Date you would like to retest: _____ Class Period _____ / Before / After School (circle one)

I request the opportunity to retest this concept. I have worked hard to improve my understanding of this concept and I am ready to retest.

Your Signature _____

Parent/Guardian Signature _____

Note: This Request to Retest Policy does not apply to World Language, Spanish, nor STEM courses.